

Leonora Recreation Department

370 Broad Avenue, Leonora NJ, 07605

201-592-5783

ACS Mini Camp & Wood Park Summer Camp Policy Agreement 2022

SUMMER CAMP ELIGIBILITY & PRICING

Full Program - June 27 - August 5 (6 weeks)

****Camp will be closed on Monday, July 4th in observance of Independence Day****

ACS Camp (Ages 4 & 5)

*Child(ren) must be age 4 by the start of camp. (June 27, 2021)

Wood Park Camp (1st - 8th Grade)

*Child(ren) must be registered for camp for the grade they will be entering in September 2021.

Pricing: Leonia Residents who register during the discount period save \$50.00!

ACS Mini Camp & Wood Park Camp No Field Trips

Discount Period 3/1 – 3/31: \$565.00 (Leonía Residents Only)

Regular Period 4/1 – 4/30: \$615.00 (Leonía & Edgewater Residents)

(Non Resident) 4/1 – 4/30: \$715.00

Wood Park Camp With Field Trips

Discount Period 3/1 – 3/31: \$700.00 (Leonía Residents Only)

Regular Period 4/1 – 4/30: \$750.00 (Leonía & Edgewater Residents)

(Non Resident) 4/1 – 4/30: \$850.00

EXTENDED DAY (3pm – 4pm)

Resident: \$150.00 (Leonía & Edgewater Residents)

(Non-Resident): \$175.00

Residency & Proof of Residency:

Please Note: Edgewater residents will receive Regular Rates for camp. Both Edgewater residents and non-residents with returning campers may register beginning on March 1st.

If you have not set up your Community Pass account and provided proof of residency yet, please contact the Leonia Recreation Department by calling 201-592-5783 or emailing recreation@leonianj.gov

HOURS/EXTENDED DAY HOURS:

Summer Camp hours are 9:00 a.m. to 3:00 p.m. unless registered for the Extended Day option. The Extended Day option will be from 3:00 p.m. to 4:00 p.m. Please be prompt when picking up your child. All parents will be given a policy on tardiness in retrieving children.

Please note there are fines for late pickups.

Payments:

Payment will be collected at the time of registration.

Payments may be made in the form of credit card, check or cash. A credit card processing fee of 2.9% will be applied to each transaction. Checks must be payable to "Borough of Leonia".

The final day to request a refund is April 30th, 2022. Written requests outside of office hours will be honored if an email is sent to recreation@leonianj.gov

COVID-19 POLICIES & GUIDELINES

PLEASE READ AND ACKNOWLEDGE YOUR ACCEPTANCE OF THE BELOW TERMS AND GUIDELINES BY INITIALING NEXT TO EACH ITEM AND SIGNING AT THE END

1. **Campers and staff must stay home if not feeling well.** Campers and staff are to stay home if they are experiencing any symptoms of COVID-19, which include but are not limited to:

Fever or chills
Sore throat
Cough
Congestion or runny nose
New loss of taste or smell
Shortness of breath or difficulty breathing
Fatigue
Muscle or body aches
Headache
Nausea or vomiting
Diarrhea

Parent/Guardian Initials: _____

2. **In the event that my child(ren) tests positive for COVID-19, I agree to report this to the Health Officer at the Leonia Health Department or their designee(s).** The Leonia Recreation Department may assist with directing such calls to the appropriate person and can be reached at 201-592-5783. All information gathered during these calls will be kept confidential. No personally identifiable information will be given out in the event that contact tracing calls are needed to inform parents, guardians, staff, or other individuals that they or their child(ren) have been in close contact with an individual who has tested positive for COVID-19.
3. **I hereby recognize that my child(ren) will not be permitted to attend camp in the event that they have tested positive for COVID-19 or are awaiting COVID-19 test results.** Should my child(ren) come into contact with any individual(s) confirmed to have COVID-19, they will not be permitted to attend camp for 5 days after exposure, unless they are fully vaccinated and exhibit no symptoms. The day of exposure is considered day 0.

I further recognize that my child(ren) will not be permitted to attend camp for the duration of time in which their sibling(s) is not permitted, should the aforementioned circumstances apply to one or more of them.

Parent/Guardian Initials: _____

4. **I understand that in the event that my child(ren) begins to exhibit one or more signs of illness while attending camp, the camper(s) will be brought to a shaded recovery area where the camper(s) can be socially distanced by at least 6 feet from all other individuals.** A parent/guardian will be notified immediately and must come to pick the camper(s) up. The camper(s) will remain under the supervision of a staff member until they are picked up.

Parent/Guardian Initials: _____

5. I understand that the policies outlined in this document are subject to change and recognize that I must sign agreeing to such policy change(s) should any occur, in order for my child(ren) to be permitted to continue attending camp. I am aware that the Leonia Recreation Department will provide a copy of any policy change(s) to me via email, accompanied by a fully updated ACS Mini Camp & Wood Park Summer Camp Policy Agreement, in advance for my review.

Parent/Guardian Initials: _____

I have read the above policies and guidelines. I fully and completely understand the above Policies & Guidelines and am agreeing to such freely and voluntarily.

Parent/Guardian Signature: _____ **Date:** _____

PARENT POLICY AGREEMENT & GUIDELINES

PLEASE READ AND ACKNOWLEDGE YOUR ACCEPTANCE OF THE BELOW TERMS BY INITIALING NEXT TO EACH ITEM AND SIGNING AT THE END

1. **Behavior Agreement:** It is the goal of the Leonia Recreation Department and it's staff to provide a fun and safe camp environment for all children. I understand that negative behaviors including but not limited to behaviors that may be deemed disruptive, disrespectful, violent, or endangering the safety of any individual, may result in my child(ren)'s temporary removal from participation in activities, suspension for the remainder of the day, or removal from camp for the remainder of the season. I understand that I will be notified of incidents involving my child(ren) by a Camp Director or by a Leonia Recreation Department.

I understand that the Leonia Recreation Department reserves the right to terminate my child's participation in camp if his/her safety or the safety of other campers and staff cannot be ensured, or his/her behavior has become disruptive (i.e. biting, smacking, hitting, aggressions, self-injury, eloping, etc.) to the point of precluding other campers from enjoying a successful summer experience. If my child's removal from camp is deemed necessary, I or my designee will pick up my child from camp within 1 hour of notification. I understand that dismissal from camp is non-negotiable and I will honor the request of the Leonia Recreation Department to pick up my child.

Parent/Guardian Initials: _____

2. **Contact Information:** I understand that I must notify camp director(s) and the Leonia Recreation Department of any changes in my contact information (address, home or work number, cell number) between the time of the application and the end of Camper attendance, so that I can always be reached for information or in case of an emergency. If for some reason I will be unavailable, I will provide the camp with contact information of an adult who will be available and has permission to act in my place on behalf of my child.

Parent/Guardian Initials: _____

3. In the event of camper illness, you will be notified immediately and required to come pick up your child(ren).

Parent/Guardian Initials: _____

4. **Drop-Off & Pick-Up Policy**

I understand that parents/guardians are expected to drop-off their child(ren) and return on time for pick up, and that visiting during camp hours could cause a safety issue and be disruptive to the camp experience. Parents will not be permitted inside the ACS building at ACS Mini Camp, except in case of an emergency.

No child is permitted to leave camp unless picked up by a person listed on the "pickup list". To add someone to the pickup list, please email recreation@leonianj.gov or call 201-592-5783 at least one business day in advance stating the person's name, relationship to the child, and phone number.

Parent/Guardian Initials: _____

5. **Personal Property:** I understand the Leonia Recreation Department, ACS & Wood Park Summer Camps, Staff, and Directors will not be liable for damage, theft, loss or other issues with personal belongings, valuables or electronic devices brought to camp. I understand that if my child attends camp with any electronic devices, money or other items of value, they do so at their own risk.

Parent/Guardian Initials: _____

6. **Late Fee:** I agree and will pick up my child(ren) by 3:00 pm (4:00 pm if my child(ren) is registered for Extended Day) promptly and understand that it is my responsibility to provide alternate arrangements for picking up my child if I am not available. **A \$25.00 per day late fee will occur for late pickup.**

Parent/Guardian Initials: _____

7. **Absences:** If your child is going to be absent, please contact the Leonia Recreation Department via phone or email letting us know that they will not be attending that day.

Parent/Guardian Initials: _____

8. I understand that this policy agreement is subject to change and recognize that I must sign agreeing to such change(s) should any occur, in order for my child(ren) to be permitted to continue attending camp. I am aware that the Leonia Recreation Department will provide a copy of any policy change(s) to me via email, accompanied by a fully updated ACS Mini Camp & Wood Park Summer Camp Policy Agreement, in advance for my review.

Parent/Guardian Initials: _____

I have read the above policies and guidelines. I fully and completely understand the above Policies & Guidelines and am agreeing to such freely and voluntarily.

Parent/Guardian Signature: _____ **Date:** _____

Important Policy Reminders

It is crucial that campers keep hydrated. All campers at both ACS Mini Camp and Wood Park Camp must bring their own water bottle, which must be labeled with their full name.

NO OPEN TOE SHOES ALLOWED.

LUNCH:

Campers are not allowed to leave for lunch. Please mark your child's name clearly on a lunch box or brown bag. You can also order lunch deliveries from Daily Delicious 3 days in advance or earlier at www.dailydelicious.family

On pool days pizza lunch will be provided. Extra juice or water is recommended for drinking on hot days.

Personal Items:

Children should bring a backpack for their personal items, including lunch and a water bottle.

With the Extended Day, it is now REQUIRED for all ACS Mini Camp participants to bring a sleeping bag or blanket daily for “quiet time” activities.

The Leonia Recreation Department, Directors and Counselors of ACS Mini Camp and Wood Park Camp are not responsible for lost or stolen personal items such as toys or electronic devices. We strongly advise parents to keep these items at home.

T-Shirts:

One free T-shirt will be given out the first day of camp. If your child loses his/her t-shirt you must buy a new one from the Rec for \$10. Please dress comfortably and wear sneakers. Camp shirts must be worn on pool and trip days.

Water Activities:

On Wednesdays for ACS Mini Camp and on Fridays for Wood Park Summer Camp, camp will meet at the Leonia Swim Club and spend the entire day there. Pizza will be provided for lunch. If your child will not eat Pizza, please provide a lunch. Children are to be picked up at the Swim Club. In case of rain, camp will be at the Leonia Recreation Center. Call the Rec Center or Pool for information on rain days. 201-592-5783 Rec center, 201-944-9430 Pool.

Important Contacts

General Questions Contact

Leonía Recreation Department

Phone: 201-592-5783

Email: recreation@leonianj.gov

Sean Krakower

Leonía Recreation Superintendent

(201) 592-5787

recsuperintendent@leonianj.gov

David Torres

Leonía Recreation Program Director

201-592-5783

dtorres@leonianj.gov

Camp Updates, Reminders & Notifications App

The Remind app codes to sign up for daily reminders, updates, notifications, information, fliers and direct communication with directors throughout the camp day are below. Remind app is our preferred method of contact.

1st & 2nd grade parents/guardians:	Text:81010	Message: 12wpc
3rd & 4th grade parents/guardians:	Text:81010	Message: 34wpc
5th-8th grade parents/guardians:	Text:81010	Message: 58wpc
Extended day parents/guardians:	Text:81010	Message: wpcextend